OFFICE OF THE STATE CONTROLLER
PERSONNEL/PAYROLL SERVICES DIVISION

MyCalPAYS

Inbound Interface to load IT 2010
Transformation
Information Package

REVISION HISTORY			
REVISION #	**DATE OF RELEASE**	**OWNER**	**SUMMARY OF CHANGES**
1.0	06/29/2011	Aslam Rafiqi	Original Content
1.1	01/11/2012	Aslam Rafiqi	Updated the File Layout

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I.   INTRODUCTION

This inbound interface file is used to transfer evaluated time data from external time management systems (external time wage types) to MyCalPAYS.

The aim of the report is to transfer this external data to the Employee Remuneration Information infotype (2010) in MyCalPAYS, where additional information on different payments and cost information (personnel cost assignment or activity allocation) are also supported. The data required in the file is highlighted in the layout attached in this document. The use of this interface will require that the department provide both hours and dollars to be paid.

II.   GENERAL INFORMATION

The following general requirements must be met in order to participate in the interface process:

- Continue to operate and maintain departmental system beyond Go-Live.

- Set in place internal business practice changes or perform required system updates to departmental internal system(s) to support the interface.

- Support testing activities for the interface.

III. TECHNICAL INFORMATION

- The file is generated in a single file format.

- File format used is ACSII text.

- Format is a fixed length.

- Server Type: Secure File Transfer (SFT).

IV.   RECORD FORMAT

Frequency	☐ Daily Monthly ☐ Ad-hoc Required_____	☐ Weekly ☐ Annually	☐ Bi-weekly ☒ Other: _As	☐
Direction	☒ Inbound	☐ Outbound	☐ Both	
Source System				
Target System				
Classification of Data	☒ Confidential		☐ Sensitive	
Data Volume Estimate	☐ One-time: _____ records ☐ Recurring: _____ records every _____			
Scheduled	☐ Automatic	☐ Manual (User Started)		
Data Time Period	☐ Daily Monthly ☐ Annually **Record Selection Scope:** ☐ New or Changed Records	☐ Weekly ☒ Other: ___As Required_____ ☐ All records	☐ Bi-weekly	☐
Deleted Data	*N/A*			
Future Transactions	**Future transactions allowed?** ☐ Yes ☒ No **Description:**			
Retroactive Transactions	**Retroactive transactions allowed?** ☐ Yes ☒ No **Description:**			

V. FILE DEFINITION

Field Name	Length	Default Values	Description
LOGSYS	10	Sent in Inbound	Logical System – default to the client number with a small description where the file will be sent. This is a 10 char long as shown above. For Testing purpose ONLY we are using "QE1CLNT340". Production system not finalised yet.
AWTYP	5	Sent in Inbound	Reference Transaction – default to hard coded "INTF" in this field.
AWKEY	20	Sent in Inbound	Reference Key – this should be a unique value, Personnel Identification number and a unique indicator (if more than one file is sent on the same date) . AWKEY = YYYYYYYYXXXX, ,(Left justified with blanks) where, YYYYYYYY= Personnel Identification, and XXXX = unique number starting with 0001(unless they like to start with different number) and incremented by one for each PERNR sent to MCP.
Filler1	1		
CUSTFLD	40	Sent in Inbound	Customer-Specific Field– this should be a unique value, interface run date and a unique indicator (if more than one file is sent on the same date). CUSTFLD =YYYYMMDDXXXX,(Left justified with blanks) where, YYYYMMDD = run date , and XXXX = unique number starting with 0001(unless they like to start with different number) and incremented by one for each file sent to MCP
PERNR	8	Sent in Inbound	Personnel Number
BEDGA	8	Sent in Inbound	Validity Begin Date
Filler2	1		
LGART	4	Sent in Inbound	Wage Type
Filler3	7		
ANZHL	7	Sent in Inbound	Number
ZEINH	3	Sent in Inbound	Time /Measurement Unit deafault to 001
BETRG	13	Sent in Inbound	Wage Type Amount for Payments
Filler4	1		
EXBEL	8	Blank	External doc. Number

Filler5	49		
BUKRS	4	Blank	Company Code
KOSTL	10	Sent in Inbound If Required	Cost Center
Filler6	383		

VI.   FIELD VALIDATION

The output of this transformation FS should be in the form of below IT 2010 template using the data mapping spreadsheet attached below in this section.

Inbound Interface
Layout 2010.xls

IT2010_test file.TXT